



## Terms and Conditions of Admission

Admission to Jerudong International School is subject to the Terms and Conditions of Admission as set out below. Please make sure that this document is read and understood before signing the declaration in the Application for Admission to Jerudong International School.

### Admissions Policy

Students are admitted to Jerudong International School on the basis of an interview with the relevant Head of School and the Head of Admissions and performance in a Cognitive Ability Test (CAT). This occurs from Year 6 only; Junior School students have an assessment with the Head of Junior School. From Nursery to Year 11 the school is generally not selective. However, applicants not suited to the academic curriculum offered by the school are unlikely to be offered a place. Students in the Upper School are expected to be capable of following GCSE courses to completion and achieving good grades at the end of Year 11. At Sixth Form level it is a requirement that students achieve a good standard in their GCSEs, O-levels or other equivalent examinations. Limited special needs support is available. Support is given, where necessary, to pupils whose first language is not English.

Students enrolled in one division of the School will automatically be admitted to the other divisions of the School as long as they meet the entry requirements for those divisions. The School reserves the right to accept or decline any application without giving any reason or to place any student on a waiting list. New students are usually admitted in August of each year. The enrolment process must be completed prior to the first day of attendance. Entries may be accepted at other times at the School's sole discretion and will be considered on an individual case by case basis.

### Academic Criteria

Eligibility for entry into a particular year level is based on the student's date of birth and performance in entrance tests. The School reserves the right to place students in a class which is deemed by the School to be academically and developmentally appropriate for the student. The right to study at Jerudong International School is conditional upon full attendance and compliance with the school regulations, with the academic and behaviour standards and the Terms and Conditions of Admission.

### English Language Support

An Intensive English Language (ILP) or an English support language programme will be offered if the School deems that the student's level of English requires this as a condition of entry to the School. An extra charge will be levied for the ILP service.

### Special Educational Needs (SEN)

Parents are asked to inform the School prior to admission of any special or learning support needs. Please submit any assessments made by an educational psychologist or any other specialist concerned with child development. The School can provide learning support for children with a low level of special educational need. JIS is a mainstream school and has no special education unit. A student will not be offered a place or will be withdrawn from the School, if the School comes to the conclusion that it cannot satisfy the student's educational needs. The School will determine whether any additional fees will be incurred for providing learning support on a case by case basis.

### Student Pass

All foreign students are required by the Brunei Government to have a Student Pass in order to study in Brunei. All foreign students must have a valid Student Pass before their first day. The forms are provided at the completion of the enrolment process. The Student Pass must be renewed every year.

## **Code of Conduct**

All students are expected to comply with any requirement, standard or regulations the School may make or impose in respect of dress, general appearance, behaviour, attendance and academic performance.

The School reserves the right, at any time and without prior notice or warning, to rescind and cancel the enrolment of any student whose dress, general appearance, behaviour, attendance or academic performance does not meet the requirements or standards set by the School. The School further reserves the right, at any time and without prior notice or warning, to suspend for any length of time or expel any student whose behaviour, dress, general appearance, behaviour, attendance or academic performance is deemed unacceptable by the School. There will be no adjustment or refund of fees in cases of suspension or expulsion.

In addition to the above, the School reserves the right to take such other disciplinary action as the School at its discretion deems necessary against any student whose behaviour, dress, general appearance, attendance or academic performance is deemed unacceptable by the School.

## **Publicity**

Students and parents agree that personal details and photographs may, from time to time, be used or published by the School for the purpose of publicity.

## **Medical**

A completed Health History form must be submitted with the application form. Parents are required to divulge any medical condition or need for regular medication on this form. In a medical emergency, the Principal may, without the parent's consent, authorise referral to the local hospital or medical clinic for treatment. Parents are responsible for all medical expenses incurred.

## **Liability**

It is the responsibility of the parents to arrange adequate accident and property insurance on behalf of their child. The parents agree that the School shall not and cannot be held responsible or liable for any loss of property or personal injury, death or illness (whether due to a disclosed or undisclosed pre-existing medical condition or otherwise) or disease which the child may sustain, suffer or contract either within the school premises or elsewhere outside the School premises while participating in outings, trips of any sort or other activities organised by the School or while waiting to be picked up after school irrespective of whether such loss or personal injury, illness or disease occurred or was suffered or contracted during or after school hours.

## **School Regulations**

The School may from time to time at its sole discretion promulgate and make any regulations that it deems necessary for the proper conduct and running of the School and its students. These regulations may be amended by the School from time to time at the School's sole discretion without any prior notice or consent and shall be deemed to form a part of these Terms and Conditions of Admission. All students are required to comply with these regulations. A copy of the latest version of these regulations is provided upon successful completion of the enrolment process.

## **Amendments to Terms and Conditions of Admission**

These Terms and Conditions may be amended from time to time at the School's sole discretion without any prior notice or consent and such amendments shall be deemed to be incorporated herein.